



King Mongkut's Institute of Technology Ladkrabang
Application Form for Requesting Support Fund for Academic Presentation



Name-surname (Mr./Mrs./Miss).....Student no.
Class year.....Faculty.....Education level ☐ Bachelor ☐ Master ☐ Doctoral
Phone no.E-mail:..... **This is my (1 , 2 , 3) time applying for a Support Fund ***

Part 1 Information on Academic Presentation (Academic Conference)

I am applying to receive the support fund for academic presentation for an academic conference approved by the KMITL's Academic Council.

Conference name.....
Conference date Type of presentation : poster / oral presentation /
Conference venue
Research title.....

The support fund requested for the academic presentation in a conference has an estimated expense as follows:

- ☐ Abroad ☐ International (actual payment no more than 12,000 baht)
☐ Domestic ☐ National (actual payment no more than 4,500 baht) ☐ International (actual payment no more than 7,500 baht)

Expense estimation:

- | | | |
|---|---------------------|-------------|
| 1. Registration for the academic conference | Amount | baht |
| 2. Travel | Amount | baht |
| 3. Accommodation | Amount | baht |
| Total | Amount | baht |

This academic presentation

- () is in the process of requesting support fund from other sources. Source name:
Amount tobaht (please attach your document)
() partly received support fund from other sources (please attach your document)
() currently has no financial support

I hereby certify that I am the owner and presenter of the research, with my advisor being the co-owner of the work. I also confirm that the information provided in this application form is true and accurate. I have read and understood the details of KMITL's announcement entitled "Scholarship provision, scholarship for academic excellence, scholarship for contributor to the enhancement of the institute's reputation, support fund for academic presentation, scholarship for international exchange and internship, Year 2021, No.8: Support Fund for Academic Presentation" and accept the terms as described in the aforementioned announcement.

- ☐ Conference is in the database
☐ Conference can be applied for graduation

Name..... applicant
(.....)
Date.....

Name advisor
(.....)
Date.....

Name.....Vice-dean supervising education scholarship
(.....)
date

Part 2 Officer's Comment

To.... Vice-president for Student Development and Alumni

☐ Approve for the support fund no more than ☐ 4,500 baht ☐ 7,500 baht ☐ 12,000 baht

☐ Decline due to

Name.....
()
date.....

Name.....
(Akkarit Tanpipat)
Director for Student Development and Alumni
date.....

comment Assistant Vice-president for Student Development and Alumni

☐ Approve ☐ Decline

Name.....
(Asst.Prof.Dr.Ranon Jientraku)
Assistant Vice-president for Student Development and Alumni
date.....

comment Assistant Vice-president for Student Development and Alumni

☐ Approve ☐ Decline

Name.....
(Asst. Prof.Thitiphan Tritrakarn)
Vice-president for Student Development and Alumni
date.....

Attached documents

Submit before the first day of the conference, within 7 working days

- ☐ Application form (already signed by the advisor)
- ☐ Acceptance letter for the conference / academic presentation
- ☐ Schedule / details of the conference
- ☐ Receipt of participation fee
- ☐ Abstract of the academic research to be presented (applicant must be in the first name in the abstract)
- ☐ List of academic journals approved by the academic council
- ☐ Copy of student ID card or a student certificate

Submit within 30 days after presentation (starting from the first traveling date)

- ☐ Complete research for presentation (with page no.)
- ☐ Original document: registration (receipt for registration fee)
- ☐ Original document: travel (receipt and ticket) as evidence of participation
- ☐ Original document: accommodation (receipt and detail for the accommodation)
- ☐ Copy of the first page of the book bank for savings account within Bangkok metropolitans
 - ☐ Krungthai bank ☐ Krungsri bank ☐ Siam commercial bank
 - Account no.
- ☐ Copy of the most recent updated page (within 1 month)

Remark : document / evidence / receipt must have the following details

1. Registered name/receipt must be in the name of the student requesting for the support fund
2. Number of times applying for the funding : 1 for Bachelor , 2 for Master* and 3 for doctoral*
*This conference funding request may be made only once for a conference that is not eligible for graduation.
3. Addressed to King Mongkut's Institute of Technology Ladkrabang, 1 Chalong Krung 1 Alley, Lat Krabang,

Bangkok 10520, Thailand.